

REQUEST FOR QUOTATION

RFQ NO.: MIB-PR-RFQ/2020/026 – R1	RELEASE DATE: 09 August 2020
RFQ NAME: Designing Building Fire Escape options	DUE DATE: 17 August 2020 (2:00 PM)

Maldives Islamic Bank invites reliable and experienced vendors to submit quotations to design fire escape options for MIB Head Office.

Interested parties are requested to submit quotations as per the items described below.

SCOPE OF PROJECT

The Bank wishes to engage the services of a architectural firm for the design of fire escape options for MIB Head office at H. Medhuziyaaraidhoshuge.

- Propose minimum 2 options, for the installation of fire escape system for the building.
- Design of detailed architectural service drawings for the proposed options.
- Preparation of BOQ for the designs.
- Architectural and engineering approval stamps required for the Government approval all applicable documents

The successful winner of this RFP will work together with the Bank to obtain approval for the drawings from the respective government authorities.

QUOTATION SUBMISSION

Quotations submitted in response to this RFQ should contain the following information.

- Price of the quoted items in Maldivian Rufiyaa (MVR, if required detailed breakdown can be provided).
- Company profile with proof of business registration
- Details of similar past projects undertaken in the past. (minimum 5 projects)
- Details of the team members who will undertake this project (identify team roles)
- Delivery period in days.

Quotations submitted in response to this RFQ must be **submitted via email** including, RFQ number, RFQ name **to procurement@mib.com.mv**. Quotations must be submitted on or before **2:00 PM 17 August 2020**.

EVALUATION CRITERIA

All quotations will be evaluated based on the following criteria.

- **Price (50%)**

Price will be evaluated based on the lowest price proposed, i.e., the quotation with the lowest price (for both one-time and recurring costs) will score the highest and maximum score of 50% while the remaining will be given scores relative to the lowest price.

- **Delivery period (25%)**

Delivery period will be evaluated based on the lowest delivery and installation period proposed, i.e., the quotation with the lowest delivery and installation period will score the highest and maximum score of 25% while the remaining will be given scores relative to the lowest price. The Bank expects the delivery period to be less than **30 calendar days**.

- **Experience (25%)**

Experience will be evaluated based on the stability of the business and completion of similar projects in the past. The following supporting documents must be submitted with the quotation.

- Company profile (with business registration)
- Reference letters of similar projects completed