

## REQUEST FOR QUOTATION

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| RFQ NO.: <b>MIB-PR-RFQ/2021/68-R1</b> | RELEASE DATE: <b>2 August 2021</b>        |
| RFQ NAME: <b>Supply of Tote Bag</b>   | DUE DATE: <b>10 August 2021 (2:00 PM)</b> |

Maldives Islamic Bank invites reliable parties to submit quotations for supply of Tote Bag.

Interested parties are requested to submit their quotations for the supply of tote bags as per the detailed drawings provided in this RFQ and must meet the requirements as per the sample bag provided during the information session.

### INFORMATION SESSION.

An information session with regard to this RFQ will be held on **5 August 2021 (Thursday) at 11.00** at the following location:

4<sup>th</sup> Floor,  
H. Medhuziyaaraydhoshuge,  
20019 Medhuziyaaraiy Magu,  
Malé City, Maldives

### QUOTATION SUBMISSION

Quotations submitted in response to this RFQ should contain the following information.

- Price of the quoted items in Maldivian Rufiyaa (MVR), to complete the entire requirement, including door-step delivery to the Bank in Malé City, Maldives.
- Prices should be quoted in total.
- Payment Schedule
- Delivery period in days

Quotations submitted in response to this RFQ must be submitted via email to [procurement@mib.com.mv](mailto:procurement@mib.com.mv).  
Quotations must be submitted on or before **2:00 PM on Sunday, 10 August 2021**.

## EVALUATION CRITERIA

All quotations will be evaluated based on the following criteria.

- **Price (75%)**

Price will be evaluated based on the lowest price proposed, i.e., the quotation with the lowest price score the highest and maximum score of 75% while the remaining will be given scores relative to the lowest price.

- **Delivery period (25%)**

Delivery period will be evaluated based on the lowest delivery period proposed, i.e., the quotation with the lowest delivery period will score the highest and maximum score of 25% while the remaining will be given scores relative to the lowest price. The Bank expects the delivery period to be less than 30 calendar days.

## TERMS AND CONDITIONS

1. All quotations must be submitted before the submission deadline specified in this RFQ.
2. Quotations submitted after the deadline will not be accepted.
3. Quotations submitted in response to this RFQ should be valid for a minimum period of 60 (sixty) days from the date of submission.
4. The items should be delivered to the Bank within 30 days from the confirmation of the order.
5. During the warranty period, the proposer should provide replacements and support services.
6. The Bank may add or remove items before placing the order.

# Scope of works

Tote Bage – Quantity 1500 bags

