

REQUEST FOR QUOTATION

RFQ NO.: MIB-PR-RFQ/2020/006	RELEASE DATE: 23 January 2020
RFQ NAME: Designing of Branch Building	DUE DATE: 27 January 2020 (2:00 PM)

Maldives Islamic Bank wishes to engage a reliable and experienced party to design MIB's new branch buildings.

Interested parties are requested to submit quotations as per the scope described below.

SCOPE OF PROJECT

The Bank wishes to engage the services of a company to design its new branches. The selected company, will work with MIB and provide the following at the end of the project:

- Detailed architectural drawings
- Detailed structural engineering drawings
- Completed drawing set including services drawings
- BOQ for the final drawing set
- Architectural and engineering approval stamped drawing set
- Visit the respective islands to scope the building site.

The successful winner of this RFP will work together with the Bank to obtain approval for the drawings from the respective government authorities.

QUOTATION SUBMISSION

Quotations submitted in response to this RFQ should contain the following information.

- Total price quoted in Maldivian Rufiyaa (MVR) (including GST where applicable).
- Prices should be quoted separately for site visit (cost per visit).
- Delivery schedule. (Delivery duration should not exceed more than 25 days).
- Payment schedule.
- Company profile.

Quotations which are submitted for items that do not meet the specifications described above will be disqualified.

Quotations submitted in response to this RFQ must be submitted via sealed envelope to the following address on or before **2:00 PM Monday, 27 January 2020**.

- **Submittal Address**
Corporate Support, Maldives Islamic Bank
4th Floor, H. Medhuziyaariydhoshuge, 20097 Medhuziyaariy Magu, Malé City, Maldives
- **Email Address for all queries:**
procurement@mib.com.mv

EVALUATION CRITERIA

All quotations will be evaluated based on the following criteria.

- **Price (80%)**
Evaluation of the price will be completed based on the lowest price proposed, i.e., the quotation with the lowest price (for both one-time and recurring costs) will score the highest and maximum score of 80% while the remaining will be given scores relative to the lowest price.
- **Delivery (20%)**
Delivery period will be evaluated based on the lowest delivery period proposed, i.e., the quotation with the shortest delivery period for the conformation of will score the highest and maximum score of 20% while the remaining will be given scores relative to the shortest delivery period. The Bank expects the services to be delivered within **30 days of order confirmation**.

TERMS AND CONDITIONS

1. All quotations must be submitted before the submission deadline specified in this RFQ. Quotations submitted after the deadline will not be accepted.
2. The proposer shall only supply genuine software and hardware. The Bank will not accept any used or after-market items.
3. Quotations submitted in response to this RFQ should be valid for a minimum period of 60 (sixty) days from the date of submission.
4. **The items/services should be delivered to the Bank within 30 days from the confirmation of the order.**
5. During the warranty period, the proposer should provide replacements and support services.
6. The Bank may add or remove items before placing the order.